Institutional Policy Organization Systems

Comparative Analysis of UNC System and Peer Institutions

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POLICY ORGANIZATION SYSTEMS

Agenda

1. Key Question
2. UNC-System
3. Peer Institutions
4. Recommendations
5. Discussion
POLICY ORGANIZATION SYSTEMS

Key Question
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UNC-Chapel Hill

Responsible Units

- Adams School of Dentistry
- Board of Trustees
- Carolina Performing Arts
- Department of Athletics
- Finance and Operations
- Human Resources and Equal Opportunity and Compliance
- Information Technology Services
- Institutional Integrity and Risk Management
- Office of Internal Audit
- Office of the Chancellor
- Office of the Provost
- Office of University Counsel

Institutional Integrity and Risk Management

Categories (9)

<table>
<thead>
<tr>
<th>Central Compliance</th>
<th>Conflict of Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Management and Planning</td>
<td>Environment, Health &amp; Safety</td>
</tr>
<tr>
<td>Ethics and Policy Office</td>
<td>Export Controls Office</td>
</tr>
</tbody>
</table>
Is it best for UNC-Chapel Hill to have a categorical, numerical, or hybrid policy organization system?
No Organization System
POLICY ORGANIZATION SYSTEMS

Categorical System
## Categorical System

<table>
<thead>
<tr>
<th>Policy Title</th>
<th>Type or Campus</th>
<th>Category</th>
<th>SubCategory</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Academic Appointments with Teaching Functions</em></td>
<td>Administrative</td>
<td>Human Resources</td>
<td>Hiring</td>
</tr>
<tr>
<td><em>Academic Awards, Honors, and Recognition</em></td>
<td>Administrative</td>
<td>Education &amp; Student Life</td>
<td>Colleges, Departments, and Programs</td>
</tr>
<tr>
<td><em>Academic Calendars: Twin Cities, Crookston, Morris, Rochester</em></td>
<td>Administrative</td>
<td>Education &amp; Student Life</td>
<td>Education</td>
</tr>
<tr>
<td><em>Academic Catalog</em></td>
<td>Rochester</td>
<td></td>
<td></td>
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<tr>
<td><em>Academic Freedom and Responsibility</em></td>
<td></td>
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</tr>
</tbody>
</table>
Numerical System
# POLICY ORGANIZATION SYSTEMS

## Numerical System

### 103 EMPLOYEES SUBJECT TO THE STATE HUMAN RESOURCES ACT

<table>
<thead>
<tr>
<th>103.1</th>
<th>Title</th>
<th>Policy Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Classification of Positions Subject to the State Human Resources Act</td>
<td>Business Affairs</td>
</tr>
<tr>
<td>103.2</td>
<td>Managing the Performance of Employees Subject to the State Human Resources Act</td>
<td>Business Affairs</td>
</tr>
<tr>
<td>103.3</td>
<td>Secondary Employment of Employees Subject to the State Human Resources Act</td>
<td>Business Affairs</td>
</tr>
</tbody>
</table>
Hybrid System

The UW-Madison Policy Library is the single, up-to-date resource for all university-level policies. Any university-level policy that is not in the library will not be considered official policy. We are beginning the process of incorporating school-, college-, and division-level policies into the library. If you are interested in moving your school, college, or division policies to the policy library, please email policylibrarycoordinator@wisconsin.edu.
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Hybrid System

Image of UW-Madison Policy Library with search bar and browse by topic options.
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UNC-Chapel Hill

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Institutional Integrity and Risk Management

Categories (9)

- Central Compliance
- Conflict of Interest
- Emergency Management and Planning
- Environment, Health & Safety
- Ethics and Policy Office
- Export Controls Office
UNC-Chapel Hill

Search 77 Results

Search

Category
Adams School of Dentistry

Include Subcategories

Adams School of Dentistry: Dress Code Policy
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UNC-Chapel Hill

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UNC System Institutions

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**UNC System Institutions**

- 16 total UNC-System Institutions
- UNC is 1 of 3 using a categorical system
- Institutions that used numerical systems had an average of 226 policies
- UNC maintains 1206 policies
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Peer Institutions

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**Peer Institutions**

- There are 10 Public Peer Institutions. Private Peer Institutions were not considered due to different regulations and reporting requirements.
- UNC is 1 of 3 using a categorical system
- No peer institutions use a numerical system
- The majority use a hybrid organization system
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Peer Institutional Organization Comparison

**UNC-System Institutions**

- Categorical: 3
- Numerical: 4
- Hybrid: 6
- No System: 3

**Peer Institutions**

- Categorical: 3
- Numerical: 6
- Hybrid: 1
- No System: 1

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POLICY ORGANIZATION SYSTEMS

Recommendations

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Recommendations

Utilize a categorical or hybrid system rather than purely numerical.

Maximize search bar efficiency and prominence.

Consider offering an alphabetical index.
Discussion