

# Policy Change Log - June 2022

## Minor Edits

Minor edits include reformatting text, correcting typos, and updating links and contact information.

Title
<a href="#">1104 - EHRA Employee Payroll Actions Policy</a>
<a href="#">1105 - Payroll Distribution Policy</a>
<a href="#">1105.2 - Procedure For Overpayment Recovery</a>
<a href="#">1107 - Policy on Required Payroll Taxes</a>
<a href="#">1110.1 - Authorizing Graduate Student Tuition and Fee Deductions Procedure</a>
<a href="#">1112.1 - Procedure for Verifying Student Eligibility for the Graduate Student Health Insurance Program (GSHIP)</a>
<a href="#">1112.2 - Procedure for Enrolling in the Graduate Student Health Insurance Program (GSHIP)</a>
<a href="#">1112.3 - Procedure for Paying Graduate Students</a>
<a href="#">1113 - Policy on Postdoctoral Health Insurance</a>
<a href="#">1117.1 - University of North Carolina at Chapel Hill Procedure on Completing Tax Withholding Forms as a Foreign National Employee</a>
<a href="#">1120.1 - University of North Carolina at Chapel Hill Procedure on Determining Tax Status of Foreign Nationals</a>
<a href="#">1212 - University of North Carolina at Chapel Hill Policy on Solicitation by Sales Representatives</a>
<a href="#">1215 - University of North Carolina at Chapel Hill Policy on Correspondence with Vendors</a>
<a href="#">1216 - University of North Carolina at Chapel Hill Policy on Complaints About Vendors</a>
<a href="#">1226 - University of North Carolina at Chapel Hill Policy on Purchase Authorization</a>
<a href="#">1227 - University of North Carolina at Chapel Hill Policy on Unauthorized Purchases</a>
<a href="#">1229 - University of North Carolina at Chapel Hill Policy on Responsibility for University-Purchased Goods, Services, and Equipment</a>
<a href="#">1232 - University of North Carolina at Chapel Hill Policy on Sole Source or Brand-Specific Purchases</a>
<a href="#">1232.1 - University of North Carolina at Chapel Hill Procedure on Justifying Sole Source or Brand-Specific Purchases</a>
<a href="#">1240 - University of North Carolina at Chapel Hill Policy on Emergency or Pressing Need Purchases</a>
<a href="#">1242 - University of North Carolina at Chapel Hill Policy on Delayed Receiving/Payment for Special Acceptance Consideration</a>
<a href="#">1251 - University of North Carolina at Chapel Hill Small Order Policy</a>
<a href="#">1252.3 - University of North Carolina at Chapel Hill Procedure on Reconciling a Purchasing Card (P-Card)</a>
<a href="#">1253 - Policy on Purchase Card (P-Card) Infractions</a>
<a href="#">1254 - University of North Carolina at Chapel Hill Policy on Small Order Purchase via Business-to-Business Strategic Partner Agreements</a>
<a href="#">1267 - University of North Carolina at Chapel Hill Policy on Professional Memberships</a>
<a href="#">1276 - University of North Carolina at Chapel Hill Policy on Office, Lounge, and Institutional Furniture</a>

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Title
<a href="#">1279 - University of North Carolina at Chapel Hill Policy on Purchasing Used Equipment</a>
<a href="#">1501.3 - Procedure on Air Travel</a>
<a href="#">1504.1 - Procedure for Multiple-Day Trips</a>
<a href="#">1505.2 - Procedure for Using a Travel &amp; Expense Card</a>
<a href="#">1505.3 - Procedure for Reconciling a Travel &amp; Expense Card</a>
<a href="#">302 - University of North Carolina at Chapel Hill Policy on General Receipts and Deposits</a>
<a href="#">302.1 - University of North Carolina at Chapel Hill Procedure on Receipting Funds</a>
<a href="#">304 - University of North Carolina at Chapel Hill Policy on Petty Cash Funds</a>
<a href="#">308.1 - University of North Carolina at Chapel Hill Procedure on Establishing a New Credit Card Merchant Account</a>
<a href="#">308.2 - University of North Carolina at Chapel Hill Procedure on Changing an Existing Credit Card Merchant Account</a>
<a href="#">308.3 – University of North Carolina at Chapel Hill Procedure on Disposal of Point-of-Sale Terminals and Deactivating a Credit Card Merchant Account</a>
<a href="#">308.4 – University of North Carolina at Chapel Hill Procedure on Reconciliation, Refunds, Chargebacks and Transaction Posting</a>
<a href="#">308.5 - University of North Carolina at Chapel Hill Procedure on Assuming Credit Card Merchant Account Cost and Fiscal Responsibility</a>
<a href="#">308.6 – University of North Carolina at Chapel Hill Procedure on Truncation and Retention of Cardholder Account</a>
<a href="#">308.7 – University of North Carolina at Chapel Hill Procedure on The University's Payment Gateway</a>
<a href="#">309 - Policy on Escheats</a>
<a href="#">309.1 - Procedure for Reconciling, Reporting, and Escheating Abandoned Property</a>
<a href="#">406.2 - University of North Carolina at Chapel Hill Procedure on Withdrawing Reinvested Endowment Income</a>
<a href="#">501 - University of North Carolina at Chapel Hill Policy on Student Accounts</a>
<a href="#">501.2 - University of North Carolina at Chapel Hill Procedure on Collecting Past Due Student Accounts</a>
<a href="#">502 - University of North Carolina at Chapel Hill Policy on Returned Payments</a>
<a href="#">503 - University of North Carolina at Chapel Hill Policy on Accounts Receivable</a>
<a href="#">503.1 - University of North Carolina at Chapel Hill Procedure on Collecting Past Due Accounts Receivable</a>
<a href="#">503.2 - University of North Carolina at Chapel Hill Procedure on Writing off Uncollectible Accounts</a>
<a href="#">601 - University of North Carolina at Chapel Hill Policy on Capital Assets</a>
<a href="#">603 - Equipment Inventory and Reporting Policy</a>
<a href="#">603.5 - University of North Carolina at Chapel Hill Procedure on Transfer or Sale of Equipment Between University Departments</a>
<a href="#">603.6 - University of North Carolina at Chapel Hill Procedure on Transfer of Equipment to Other Institutions</a>
<a href="#">604 - University of North Carolina at Chapel Hill Policy on University-Owned Surplus Property</a>
<a href="#">709 - Policy on Federal and State Tax Withholding Requirements for Payments to Non-Resident Aliens Performing Services in the United States</a>

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Title
<a href="#">709.1 - Procedure for Completing Tax Withholding Forms as a Non-Resident Alien Performing Services in the United States</a>
<a href="#">904.3 - University of North Carolina at Chapel Hill Procedure on Dual Employment: UNC-CH as the Parent Agency</a>
<a href="#">Accessibility of Digital Content, Resources, and Technology Standard</a>
<a href="#">Accessibility Standards for Procurement of Digital Content, Resources, and Technology</a>
<a href="#">Adams School of Dentistry: Choose Your Own Device Policy</a>
<a href="#">Adams School of Dentistry: Dress Code Policy</a>
<a href="#">Adams School of Dentistry: Infection Control Manual</a>
<a href="#">Adams School of Dentistry: Policy for Management of Medical Emergencies</a>
<a href="#">Adams School of Dentistry: Policy on Design and Sale of Items for Fundraising</a>
<a href="#">Adams School of Dentistry: Policy on Opioid Prescribing for Acute Pain</a>
<a href="#">Adams School of Dentistry: Policy on Personally-Owned Smartphones</a>
<a href="#">Adams School of Dentistry: Procedure for Asset Management</a>
<a href="#">Adams School of Dentistry: Standard for Email and Calendar Use</a>
<a href="#">Adams School of Dentistry: Timely Documentation Policy</a>
<a href="#">Anesthetized Procedure Standards for Rats and Mice (Non-Survival and Survival Procedures)</a>
<a href="#">Background Check Policy Supplemental Procedures</a>
<a href="#">Biological Safety Manual - Chapter 05: Vertebrate Animal Biosafety Level Criteria for Vivarium Research Facilities</a>
<a href="#">Biological Safety Manual - Chapter 07: Occupation Health and Immunoprophylaxis</a>
<a href="#">Biological Safety Manual - Chapter 08: Agent Summary Statements (Section I: Bacterial Agents)</a>
<a href="#">Biological Safety Manual - Chapter 08: Agent Summary Statements (Section V: Viral Agents)</a>
<a href="#">Biological Safety Manual - Chapter 08: Agent Summary Statements (Section VIII: Prion Diseases)</a>
<a href="#">Biological Safety Manual - Chapter 11: Transportation of Infectious Substances</a>
<a href="#">Biological Safety Manual - Chapter 16: Working With Human, NHP, and Other Mammalian Cells and Tissues</a>
<a href="#">Biological Safety Manual - Chapter 19: Resources for Information</a>
<a href="#">Dangerous Gas Policy</a>
<a href="#">Data Security Breach Protocol Policy</a>
<a href="#">Departmental Recognition Policy</a>
<a href="#">Digital Accessibility Policy</a>
<a href="#">Dual Employment</a>
<a href="#">Emergency Evaluation and Action Committee Policy and Procedures</a>
<a href="#">End of Appointment: EHRA Non-Faculty</a>
<a href="#">Energy Policy</a>
<a href="#">Enterprise Data Governance Policy</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.01: Fire Safety - Emergency Planning and Evacuation</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.02: Fire Safety - Fire Emergency Procedure</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.03: Fire Safety - Reporting Fires</a>

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Title
<a href="#">Environment, Health and Safety Manual - Chapter 04.04: Fire Safety - Life Safety: Exitways</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.05: Fire Safety - Egress and Life Safety Policy</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.06: Fire Safety - Life Safety: Public Assemblies</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.07: Fire Safety - Portable Fire Extinguishers</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.08: Fire Safety - Storage and Use of Flammable and Combustible Liquids</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.09: Fire Safety - Sign and Tag Requirements for Accident Prevention</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.10: Fire Safety - Fire and Life Safety Coordination</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.11: Fire Safety - Obtaining Approval of the Use of Pyrotechnics</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.12: Fire Safety - Managing Fire Alarms</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.13: Fire Safety - Life Safety: Electrical Equipment</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.14: Fire Safety - Automated External Defibrillator Policy</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.15: Fire Safety - Holiday Decorations</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.16: Fire Safety - Mechanical Rooms Usage and Access</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.19: False Alarm Ordinance</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.20: Tents/Canopies Permit</a>
<a href="#">Environment, Health and Safety Manual - Chapter 04.21: Building Emergency Coordinators</a>
<a href="#">Environment, Health and Safety Manual - Chapter 05.12: Occupational Safety Policies - Personal Protective Equipment</a>
<a href="#">Environment, Health and Safety Manual - Chapter 05.23: Lead-Based Paint Hazard Policy</a>
<a href="#">Equity Acquisition in Technology Licensing Arrangements Policy</a>
<a href="#">Freedom of Speech and Expression University Standard</a>
<a href="#">HIPAA Research Policy</a>
<a href="#">Hiring Temporary Employees</a>
<a href="#">Holidays &amp; Holiday Pay Policy</a>
<a href="#">Individual Email Address Policy</a>
<a href="#">Industrial Maintenance and Construction/Support Services Safety Manual - Fall Protection</a>
<a href="#">Industrial Maintenance and Construction/Support Services Safety Manual - Guarding Floor and Wall Openings and Holes</a>
<a href="#">Industrial Maintenance and Construction/Support Services Safety Manual - Lockout/Tagout Program: The Control of Hazardous Energy</a>

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Title
<a href="#">Industrial Maintenance and Construction/Support Services Safety Manual - Machine Safeguarding Requirements</a>
<a href="#">Industrial Maintenance and Construction/Support Services Safety Manual - Personal Protective Equipment Policy</a>
<a href="#">Industrial Maintenance and Construction/Support Services Safety Manual - Powered Industrial Trucks</a>
<a href="#">Laboratory Safety Manual - Chapter 00: Introduction</a>
<a href="#">Laboratory Safety Manual - Chapter 01: Laboratory Safety at the University of North Carolina at Chapel Hill</a>
<a href="#">Laboratory Safety Manual - Chapter 03: General Safety Principles and Practices</a>
<a href="#">Laboratory Safety Manual - Chapter 05: Protective Clothing and Equipment</a>
<a href="#">Laboratory Safety Manual - Chapter 09: Controlled Substances</a>
<a href="#">Laboratory Safety Manual - Chapter 10: Fire Safety</a>
<a href="#">Laboratory Safety Manual - Chapter 11: Explosive and Reactive Chemical Hazards</a>
<a href="#">Laboratory Safety Manual - Chapter 12: Laboratory Waste Management Plan</a>
<a href="#">Laboratory Safety Manual - Chapter 14: Safe Handling of Laboratory Animals</a>
<a href="#">Laboratory Safety Manual - Chapter 15: Safe Handling Of Biological Hazards</a>
<a href="#">Laboratory Safety Manual - Chapter 18: Safe Use of Nanomaterials</a>
<a href="#">Longevity Pay</a>
<a href="#">Office of Human Research Ethics SOP 1101: Obtaining Informed Consent from Research Subjects</a>
<a href="#">Office of Human Research Ethics SOP 1301: FDA-Regulated Research</a>
<a href="#">Office of Human Research Ethics SOP 1901: Information Security</a>
<a href="#">Office of Human Research Ethics SOP 2101: Individual Conflict of Interest in Research</a>
<a href="#">Office of Human Research Ethics SOP 2201: Research Subject to the U.S. Environmental Protection Agency Regulations</a>
<a href="#">Office of Human Research Ethics SOP 2601: Certificate of Confidentiality</a>
<a href="#">Office of Human Research Ethics SOP 2701: Community Partnerships in Research</a>
<a href="#">Office of Human Research Ethics SOP 2801: Data or Biological Sample Repositories</a>
<a href="#">Office of Human Research Ethics SOP 3801: Research Involving Coded Private Information or Biological Specimens</a>
<a href="#">Office of Sponsored Research - 500.06 - Institutional Base Salary for Sponsored Projects</a>
<a href="#">Office of Sponsored Research - 500.08 - Capitalized Equipment</a>
<a href="#">Office of Sponsored Research - 500.10 - Travel</a>
<a href="#">Office of Sponsored Research - 500.12 - Consultants</a>
<a href="#">Office of Sponsored Research - 500.20 - Cost Transfers</a>
<a href="#">Office of Sponsored Research - 900.01, Procedure 1 - Research Service Centers</a>
<a href="#">Policies and Procedures Regarding the Protection of Student-Athletes' Confidential Information</a>
<a href="#">Policy Framework</a>
<a href="#">Policy on Automobile Accidents and Damage</a>
<a href="#">Policy on Available Property Insurance Coverages</a>
<a href="#">Policy on Insurance for Rental Vehicles</a>
<a href="#">Policy on Insurance for University Property</a>
<a href="#">Policy on Insurance for University Vehicles</a>

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Title
<a href="#">Policy on Outcomes Assessment in Academic Programs and Non-Academic Unit Outcomes</a>
<a href="#">Policy on Person Identification (PID) Creation, Modification and Authentication</a>
<a href="#">Policy on the Care and Use of Vertebrate Animals for Research, Training, and Teaching Purposes</a>
<a href="#">Postdoctoral Scholar Policy</a>
<a href="#">Probationary Period &amp; Career Status for SHRA Employees</a>
<a href="#">Procedure for Policy Management</a>
<a href="#">Procedure for Vacating/Moving Laboratory Space</a>
<a href="#">Procedure on Acquiring Insurance for Rental Vehicles</a>
<a href="#">Procedure on Acquiring Insurance for University Property</a>
<a href="#">Procedure on Acquiring Insurance for University Vehicles</a>
<a href="#">Procedure on Reporting Automobile Accidents</a>
<a href="#">Processing Non-Resident Aliens &amp; Foreign Nationals</a>
<a href="#">Protocol for Responding to Breaches of Protected Health Information (PHI)</a>
<a href="#">Radiation Safety Manual - Chapter 01: UNC-CH Radiation Safety Program</a>
<a href="#">Recruitment Advertising</a>
<a href="#">Reporting and Responding to Complaints of Discrimination, Harassment, and Related Misconduct Involving a Visitor, Program Participant, Contractor, or other Third Party as the Responding Party</a>
<a href="#">School of Medicine Nephropathology Laboratory: Emergency Preparedness Plan</a>
<a href="#">School of Medicine Nephropathology Laboratory: Safety Plan</a>
<a href="#">School of Medicine: Policy on the Use of Computing Devices</a>
<a href="#">School of Nursing: Policies On Academic Performance And Progression</a>
<a href="#">School of Nursing: Policy On Admissions</a>
<a href="#">School of Nursing: Policy On Student Employment</a>
<a href="#">School of Nursing: Procedure For Faculty Search Committees</a>
<a href="#">School of Nursing: Social Media Policy</a>
<a href="#">School of Nursing: Standard for Preparing a Promotion Portfolio for review by Appointment, Promotion, and Reappointment (APR) Committee</a>
<a href="#">School of Nursing: Standard On Academic Advising</a>
<a href="#">School of Nursing: Standard on AHEC Travel for Faculty</a>
<a href="#">School of Nursing: Standard On Faculty Appointment, Promotion, And Tenure</a>
<a href="#">School of Nursing: Standard On Teaching Assistants</a>
<a href="#">Secondary Employment</a>
<a href="#">Separations &amp; Terminations (SHRA)</a>
<a href="#">SHRA Direct Hire Temporary Compensation &amp; Wage-Hour Administration</a>
<a href="#">SHRA Direct Hire Temporary Overview and Appointment Types</a>
<a href="#">Standard for Administered Agents</a>
<a href="#">Standard for Rodent Blood Withdrawal and Tail Biopsy</a>
<a href="#">Standard on Animal Monitoring and Record Keeping</a>
<a href="#">Standard on Animal Procedural Space Exception (APSE)</a>
<a href="#">Standard on Disposal of Rodent Carcasses</a>
<a href="#">Standard on Documentation of "Monthly Principal Investigator (PI) Check Sheet"</a>
<a href="#">Standard on HIPAA Sanctions</a>
<a href="#">Standard on Privacy Liaisons</a>

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Title
<a href="#">Standard on Protection of Minors</a>
<a href="#">Standard on Rat Cage Density</a>
<a href="#">Standard on Rodent Identification</a>
<a href="#">Standard on Rodent Survival Surgery</a>
<a href="#">Standard on Satellite Animal Facilities</a>
<a href="#">Standard on Use of Adjuvants for Antibody Production</a>
<a href="#">Standard Operating Procedure for Chloroform (Methylidyne Trichloride, Trichloromethane)</a>
<a href="#">Standard Operating Procedure for Formaldehyde Solution Use in Small Animal Perfusion</a>
<a href="#">Standard Operating Procedure for Hydrofluoric Acid</a>
<a href="#">Standard Operating Procedure for Isoflurane</a>
<a href="#">Standard Operating Procedure for Tamoxifen</a>
<a href="#">Standard Operating Procedure for Urethane (Ethyl Carbamate, Carbamic Acid Ethyl Ester)</a>
<a href="#">Student Affairs: Office and Common Area Decoration Standards</a>
<a href="#">Summer School Procedures Manual Chapter 11: Student Academic Information</a>
<a href="#">The Ordinance Regulating Traffic and Parking on the Campus of the University of North Carolina at Chapel Hill</a>
<a href="#">Tuition Waiver Policy</a>
<a href="#">UNC Health Care and UNC School of Medicine Vendor Relations Policy</a>
<a href="#">UNC One Card Building Access Cards for Short Time Contractors Doing After-Hour or Weekend Work</a>