

# Policy Change Log - June 2022

## Major Edits

Major edits include anything that alters the purpose or effect of the document.

Title
<a href="#">1112 - Policy on Graduate Student Health Insurance Program (GSHIP)</a>
<a href="#">1112.4 - Procedure for Paying Graduate Student Health Insurance Program (GSHIP) Insurance Premium</a>
<b>Policy Summary</b> 1112 - UNC-CH Policy on Graduate Student Health Insurance Program discusses the criteria for eligibility of students to enroll in a student health program (frequently referred to as the RA/TA Health Insurance program) and reviews the provisions of enrollment. It differentiates this student plan from the separate UNC system-wide mandatory student health insurance plan, defines exclusions and special situations and requires students to waive the UNC mandatory health insurance and enroll in this plan.  1112.4 - Paying GSHIP Insurance Premium - describes the GSHIP insurance premium payment process and subsequent distribution of charges to the departments.
<b>Revisions</b> 1112 - The major impact items are: 1) there is a now a way to enroll graduate students who receive funding through a direct external source; 2) termination of the policy is now at the end of the policy contract, not at the end of the semester that a students leaves (if they depart earlier than the year); and 3) coverage continues as long as the student does not graduate and plans to return, instead of “continues as long as is enrolled” as previously stated.  1112.4 - minor revisions have been made on the Cost Allocation Process to change from the Capital Management and Accounts Payable systems to the ConnectCarolina system, and a helpful table is now at the bottom to give Cost Allocation Process examples.
<b>Interpretation/Implications of the Revisions</b> The changes and revisions are reflective of the contract of agreement the University has with its GSHIP insurance vendor and also reflect technological changes in the ConnectCarolina system.
<a href="#">602 - University of North Carolina at Chapel Hill Policy on Acquisition of Equipment</a>
<a href="#">602.1 - Procedure for Receiving Gifts and Donations of Capital Equipment to the University</a>
<a href="#">602.2 - Procedure for Purchasing and Trading in of Capital Equipment</a>
<a href="#">602.3 - Procedure for Transferring Capital Equipment to the University</a>
<a href="#">602.4 - Procedure for Reporting Fabricated Equipment as a Capital Asset</a>
<a href="#">602.5 - Procedure for Capital Leases</a>

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## Title

### Policy and Procedure Summaries

This series of established policy and its equated procedures explain the University's definition and establishment of Capital Equipment Assets, the different methods in which these assets may be acquired and the procedures and thresholds in which they should be inventoried and tagged.

### Revisions

All policies had been somewhat dated and received a refreshment or updating, except for 602.5, which is new and covers equipment capital assets obtained via capital lease.

For each procedure, the purpose, scope of applicability, contact information and definitions were updated or added, as well as a few FAQs, where applicable.

### Interpretation/Implications of the Revisions

The revisions provide clearer guidance in more distinct and precise language as to how purchasers are to handle capital equipment and the appropriate way and time to tag and inventory it. The policies/procedures will also now be managed by Maria Carter, Capital Asset & ePro/eCommerce Manager.

## [UNC One Card Cardholder Agreement Policy](#)

### Policy Summary

This policy covers any student, employee, or affiliate of the university who acquires a UNC One Card.

### Proposed Revisions

- Updated:
  - o older wording, like he or she to they or them.
  - o Address and unit names.
  - o Legal language (not sure if legal looked it previously).
- Included:
  - o Language that describes broken/damaged card replacements.
  - o Photo upload information (new).
  - o GET App information (new).
  - o Updated our refund policy as we no longer give cash back.

### Interpretation/Implications of the Revisions

The cardholder agreement was added to the policy repository back in 2018 and is outdated. The edits reflect current practices and procedures related to the UNC One Card.

## UNC One Card Card Issuance Policy

Retired - relevant sections of the policy were incorporated into the updated UNC One Card Cardholder Agreement Policy.