

Policy Change Log - September 2021

Minor Edits

Minor edits include reformatting text, correcting typos, and updating links and contact information.

Title
1112.4 - University of North Carolina at Chapel Hill Procedure on Paying Graduate Student Health Insurance Program Insurance Premium
1211 - University of North Carolina at Chapel Hill Policy on Avoiding Vendor Conflicts of Interest
1212 - University of North Carolina at Chapel Hill Policy on Solicitation by Sales Representatives
1213 - University of North Carolina at Chapel Hill Policy on Prohibition of Gifts or Favors from Vendors
1214 - University of North Carolina at Chapel Hill Policy on Product and Service Demonstrations by Vendor
1214.1 - University of North Carolina at Chapel Hill Procedure on Accepting Vendor Product and Service Demonstrations
1215 - University of North Carolina at Chapel Hill Policy on Correspondence with Vendors
1216 - University of North Carolina at Chapel Hill Policy on Complaints About Vendors
1216.1 - University of North Carolina at Chapel Hill Procedure on Filing Complaints about Vendors
1217 - University of North Carolina at Chapel Hill Policy on Foreign Source Purchases
1226 - University of North Carolina at Chapel Hill Policy on Purchase Authorization
1226.1 - University of North Carolina at Chapel Hill Procedure on Creating a Requisition
1227 - University of North Carolina at Chapel Hill Policy on Unauthorized Purchases
1228 - University of North Carolina at Chapel Hill Policy on Purchased Goods as Property of the State
1229 - University of North Carolina at Chapel Hill Policy on Responsibility for University-Purchased Goods, Services, and Equipment
1230 - University of North Carolina at Chapel Hill Policy on Equipment Specifications
1231 - University of North Carolina at Chapel Hill Policy on Solicitation of Quotations, Bids, and Proposals
1232 - University of North Carolina at Chapel Hill Policy on Sole Source or Brand-Specific Purchases
1232.1 - University of North Carolina at Chapel Hill Procedure on Justifying Sole Source or Brand-Specific Purchases
1233 - University of North Carolina at Chapel Hill Policy on State Term Purchase Contracts
1234 - University of North Carolina at Chapel Hill Policy on Contractual Services
1235 - University of North Carolina at Chapel Hill Policy on Maintenance Service Contracts
1236 - University of North Carolina at Chapel Hill Policy on Trade-In Allowances
1236.1 - University of North Carolina at Chapel Hill Procedure on Documenting Trade-In Allowances
1237 - University of North Carolina at Chapel Hill Policy on Changes to Purchase Orders

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Title
1238 - University of North Carolina at Chapel Hill Policy on Zero-Dollar Purchase Orders
1240 - University of North Carolina at Chapel Hill Policy on Emergency or Pressing Need Purchases
1241 - University of North Carolina at Chapel Hill Policy on Purchases from University Storerooms
1242 - University of North Carolina at Chapel Hill Policy on Delayed Receiving/Payment for Special Acceptance Consideration
1251 - University of North Carolina at Chapel Hill Small Order Policy
1254 - University of North Carolina at Chapel Hill Policy on Small Order Purchase via Business-to-Business Strategic Partner Agreements
1262 - University of North Carolina at Chapel Hill Policy on Office Decor
1263 - University-Related Business Entertainment Expenses Policy
1263.1 - Paying for Business Entertainment Expenses Procedure
1266 - University of North Carolina at Chapel Hill Policy on Radioactive Materials
1267 - University of North Carolina at Chapel Hill Policy on Professional Memberships
1269 - Mobile Device Stipend Policy
1269.1 - Establishing and Paying for Mobile Device Stipend Procedure
307.1 - University of North Carolina at Chapel Hill Procedure on Requesting, Reconciling, and Settling Cash Advance
708 - Policy on Independent Contractor
708.1 - Procedure for Independent Contractor Predetermination Process
708.2 - Procedure for Paying an Independent Contractor
708.3 - Procedure for Requesting and Paying a Speaker
Adams School of Dentistry: Controlled Substances Policy for Students and Residents
Adams School of Dentistry: Dental Hygiene Academic Policies
Adams School of Dentistry: Dental Hygiene Program Attendance Policy
Alcohol and Controlled Substances Testing Policy
Alcohol Policy
Biological Safety Manual - Chapter 09: Primary Containment for Biohazards: Selection, Installation and Use of Biological Safety Cabinets
Emergency Evaluation and Action Committee Policy and Procedures
Environment, Health and Safety Manual - Chapter 04.01: Fire Safety - Emergency Planning and Evacuation
Environment, Health and Safety Manual - Chapter 04.02: Fire Safety - Fire Emergency Procedure
Environment, Health and Safety Manual - Chapter 04.03: Fire Safety - Reporting Fires
Environment, Health and Safety Manual - Chapter 04.04: Fire Safety - Life Safety: Exitways
Environment, Health and Safety Manual - Chapter 04.05: Fire Safety - Egress and Life Safety Policy
Environment, Health and Safety Manual - Chapter 04.06: Fire Safety - Life Safety: Public Assemblies
Environment, Health and Safety Manual - Chapter 04.07: Fire Safety - Portable Fire Extinguishers
Environment, Health and Safety Manual - Chapter 04.08: Fire Safety - Storage and Use of Flammable and Combustible Liquids

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Title
Environment, Health and Safety Manual - Chapter 04.09: Fire Safety - Sign and Tag Requirements for Accident Prevention
Environment, Health and Safety Manual - Chapter 04.10: Fire Safety - Fire and Life Safety Coordination
Environment, Health and Safety Manual - Chapter 04.11: Fire Safety - Obtaining Approval of the Use of Pyrotechnics
Environment, Health and Safety Manual - Chapter 04.12: Fire Safety - Managing Fire Alarms
Environment, Health and Safety Manual - Chapter 04.13: Fire Safety - Life Safety: Electrical Equipment
Environment, Health and Safety Manual - Chapter 04.14: Fire Safety - Automated External Defibrillator Policy
Environment, Health and Safety Manual - Chapter 04.15: Fire Safety - Holiday Decorations
Environment, Health and Safety Manual - Chapter 04.16: Fire Safety - Mechanical Rooms Usage and Access
Environment, Health and Safety Manual - Chapter 04.17: Fire Safety - Exterior Open Flame
Environment, Health and Safety Manual - Chapter 04.18: Fire Safety - Policy on Fire Protection System Impairments
Environment, Health and Safety Manual - Chapter 04.19: False Alarm Ordinance
Environment, Health and Safety Manual - Chapter 04.20: Tents/Canopies Permit
Environment, Health and Safety Manual - Chapter 04.21: Building Emergency Coordinators
Environment, Health and Safety Manual - Chapter 05.01: Occupational Safety Policies - Industrial Hygiene Program Requirements
Environment, Health and Safety Manual - Chapter 05.02: Occupational Safety Policies - Medical Surveillance
Environment, Health and Safety Manual - Chapter 05.03: Occupational Safety Policies - Hearing Conservation Program
Environment, Health and Safety Manual - Chapter 05.04: Occupational Safety Policies - Asbestos Control Program
Environment, Health and Safety Manual - Chapter 05.05: Occupational Safety Policies - NC Hazardous Chemicals Right to Know Act
Environment, Health and Safety Manual - Chapter 05.06: Occupational Safety Policies - Use of Chemical Carcinogens
Environment, Health and Safety Manual - Chapter 05.07: Occupational Safety Policies - Chemical Waste Disposal
Environment, Health and Safety Manual - Chapter 05.08: Occupational Safety Policies - OSHA Bloodborne Pathogens Standards
Environment, Health and Safety Manual - Chapter 05.09: Occupational Safety Policies - OSHA Laboratory Standard
Environment, Health and Safety Manual - Chapter 05.10: Occupational Safety Policies - Use of Biohazardous Agents
Environment, Health and Safety Manual - Chapter 05.11: Occupational Safety Policies - Product or Device Alert/Recall

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Title
Environment, Health and Safety Manual - Chapter 05.12: Occupational Safety Policies - Personal Protective Equipment
Environment, Health and Safety Manual - Chapter 05.13: Occupational Safety Policies - Eye and Face Protection
Environment, Health and Safety Manual - Chapter 05.14: Occupational Safety Policies - Obtaining Fitted Safety Glasses
Environment, Health and Safety Manual - Chapter 05.15: General Policies - Eye Protection Program for Chemistry Laboratory Courses
Environment, Health and Safety Manual - Chapter 05.16: Occupational Safety Policies - Foot Protection
Environment, Health and Safety Manual - Chapter 05.17: Occupational Safety Policies - Compliance With Laboratory Safety Standards
Environment, Health and Safety Manual - Chapter 05.18: Occupational Safety Policies - Respiratory Protection Program
Environment, Health and Safety Manual - Chapter 05.19: Occupational Safety Policies - Laboratory Ventilation Policy
Environment, Health and Safety Manual - Chapter 05.20: Occupational Safety Policies - Clearance of Laboratories Where Hazardous Materials Have Been Used
Environment, Health and Safety Manual - Chapter 05.21: Roof Access
Environment, Health and Safety Manual - Chapter 05.22: Indoor Air Quality Policy
Environment, Health and Safety Manual - Chapter 05.23: Lead-Based Paint Hazard Policy
Environment, Health and Safety Manual - Chapter 06 Appendix A: Required Immunization Guidelines for Certain Positions Within UNC-Chapel Hill
Environment, Health and Safety Manual - Chapter 06.01: Clinical Safety - Occupational Health Requirements for University Employees Located in Healthcare Facilities
Environment, Health and Safety Manual - Chapter 06.02: Clinical Safety - Electromagnetic Interference
Environment, Health and Safety Manual - Chapter 06.03: Clinical Safety - Glutaraldehyde Control
Environment, Health and Safety Manual - Chapter 06.04: Clinical Safety - Latex Allergy
Environment, Health and Safety Manual - Chapter 06.05: Clinical Safety - Waste Anesthetic Gas
Environment, Health and Safety Manual - Chapter 06.06: Clinical Safety - Policy on Influenza Immunization for University Employees Credentialed by UNC Health Care
Environment, Health and Safety Manual - Chapter 06.07: Clinical Safety - Healthcare Personnel Who Are Infected With Hepatitis B Virus, Hepatitis C Virus, and/or Human Immunodeficiency Virus
Environment, Health and Safety Manual - Chapter 07.01: Environmental Affairs - Environmental Compliance Introduction
Environment, Health and Safety Manual - Chapter 07.02: Environmental Affairs - Illicit Discharge Detection and Elimination Policy
Environment, Health and Safety Manual - Chapter 08.01: Low Lead Requirement - Policy on Lead Contaminant Testing in New Potable Water Devices
Environment, Health and Safety Manual - Chapter 08.01: Low Lead Requirement - Procedure for Lead Contaminant Testing in New Potable Water Devices
Finance Form 1119.1.1f - Foreign National Information Form - PR100

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Title
Finance Form 1501.6.1f - Non-Hotel Lodging Authorization Request
Finance Form 1501.6.2f - Group Travel Request Form
Finance Form 205.3.1f - Source Modification Checklist
Finance Form 205.3.2f - Source Deactivation Checklist
Finance Form 209.1.1f - Account Adjustment Request Form
Finance Form 302.4.1f - Request for Collection of a Foreign Item
Finance Form 304.1.1f - Instructions - Petty Cash Imprest Checking Reimbursement Voucher
Finance Form 304.1.2f - Uniform Receipts for Payments Made from Petty Cash
Finance Form 306.1.1f - Statement of Justification Imprest Checking Account
Finance Form 307.1.1f - Application for the Advancement of Funds
Finance Form 307.1.2f - Cash Advance Agreement
Finance Form 307.1.3f - Request for Advance for Purchase of Gift Cards
Finance Form 307.1.4f - Reconciliation of Cash Advance for Study Subjects
Finance Form 308.1.6f - Default Chartfield String Change Request
Finance Form 708.1.1f - Employee/Independent Contractor Determination Checklist
Finance Related Data 207.1rd - Sample Institutional Trust Fund Authority Form
Finance Related Data 301.1rd - University of North Carolina at Chapel Hill Cash Management Plan
Finance Related Data 302.5.1rd - Matrix for Reporting of Cash Payments Over \$10,000
Finance Related Data 302.5.2rd - Cash Transaction Reporting Requirements Letter to Payer
Finance Related Data 307.1.1rd - Cash Advance Settlement Cover Sheet
Illegal Drugs Policy
Industrial Maintenance and Construction/Support Services Safety Manual - Abrasive Blasting Requirement
Industrial Maintenance and Construction/Support Services Safety Manual - Compressed Gas
Industrial Maintenance and Construction/Support Services Safety Manual - Confined Space Entry Program
Industrial Maintenance and Construction/Support Services Safety Manual - Confined Space Policy
Industrial Maintenance and Construction/Support Services Safety Manual - Electrical Safety
Industrial Maintenance and Construction/Support Services Safety Manual - Excavation, Trenching and Shoring
Industrial Maintenance and Construction/Support Services Safety Manual - Fall Protection
Industrial Maintenance and Construction/Support Services Safety Manual - Fire and Life Safety Coordination
Industrial Maintenance and Construction/Support Services Safety Manual - Guarding Floor and Wall Openings and Holes
Industrial Maintenance and Construction/Support Services Safety Manual - Hand and Portable Power Tool Safety
Industrial Maintenance and Construction/Support Services Safety Manual - Hazard Communication Program

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Title
Industrial Maintenance and Construction/Support Services Safety Manual - Hazards Management Plan
Industrial Maintenance and Construction/Support Services Safety Manual - Heat Stress Policy
Industrial Maintenance and Construction/Support Services Safety Manual - Hot Work - Welding and Cutting Safety Policy
Industrial Maintenance and Construction/Support Services Safety Manual - Lockout/Tagout Policy
Industrial Maintenance and Construction/Support Services Safety Manual - Lockout/Tagout Program: The Control of Hazardous Energy
Industrial Maintenance and Construction/Support Services Safety Manual - Machine Safeguarding Requirements
Industrial Maintenance and Construction/Support Services Safety Manual - Materials Handling and Storage Requirements
Industrial Maintenance and Construction/Support Services Safety Manual - OSHA: Material Handling - Hoist Policy
Industrial Maintenance and Construction/Support Services Safety Manual - OSHA: Material Handling - Hoist Standard
Industrial Maintenance and Construction/Support Services Safety Manual - Personal Protective Equipment Policy
Industrial Maintenance and Construction/Support Services Safety Manual - Pesticide Program
Industrial Maintenance and Construction/Support Services Safety Manual - Policy on OSHA's Crystalline Silica Standard
Industrial Maintenance and Construction/Support Services Safety Manual - Powered Industrial Trucks
Industrial Maintenance and Construction/Support Services Safety Manual - Scaffolding Requirements
Industrial Maintenance and Construction/Support Services Safety Manual - Silica Exposure Control Plan
Industrial Maintenance and Construction/Support Services Safety Manual - Stairways and Ladders
Industrial Maintenance and Construction/Support Services Safety Manual - Standard on Crystalline Silica
Industrial Maintenance and Construction/Support Services Safety Manual - Working Over or Near Water
Office of Sponsored Research - 400.06, Procedure 1 - Submitting a Financial Guarantee Request
Policies and Procedures Governing Centers and Institutes
Policy on Religious Accommodation
Procedures for Addressing Prohibited Sexual Harassment Under Title IX
Procedures for Reporting and Responding to Complaints of Discrimination, Harassment, and Related Misconduct Involving a University Employee as the Responding Party
School of Medicine Nephropathology Laboratory: Chemical Hygiene Plan

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Title
School of Medicine Nephropathology Laboratory: Disposal of Regulated Medical Waste and Infectious Sharps
School of Medicine Nephropathology Laboratory: Emergency Preparedness Plan
School of Medicine Nephropathology Laboratory: Ergonomics
School of Medicine Nephropathology Laboratory: Formaldehyde/Xylene Safety
School of Medicine Nephropathology Laboratory: Laboratory Electrical Safety
School of Medicine Nephropathology Laboratory: Occupational Injuries and Workplace Safety
School of Medicine Nephropathology Laboratory: Safety Plan
School of Medicine Nephropathology Laboratory: Safety Training Policy
School of Medicine Nephropathology Laboratory: Shipping Diagnostic Specimens
School of Nursing: Policy On Post-Tenure Review
School of Nursing: Policy On Services Offered To Retired Faculty Members
Standard on Rodent Survival Surgery
Standard on Tumor Production and Cancer Research In Mice and Rats
Summer School Procedures Manual Chapter 01: Introduction
Summer School Procedures Manual Chapter 03: Summer Calendar
Summer School Procedures Manual Chapter 04: Planning Calendar
Summer School Procedures Manual Chapter 05: Planning Course Offerings