

Policy Change Log - July 2021

Major Edits

Major edits include anything that alters the purpose or effect of the document.

| Title |
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| Records Management Policy |

This proposed revision includes two significant changes:

The revision reflects a change in the records retention and disposition schedule used by UNC-Chapel Hill employees. UNC-Chapel Hill employees and constituents will now follow the guidelines in the UNC System records schedule (up until this revision, we used a separate records schedule for our campus).

The revision also includes a section on destruction of records using language from the State Archives of North Carolina outlining the approved method of destruction of university records that no longer need to be retained.

For more information about the changes, please see this blog post:

<https://blogs.lib.unc.edu/uarms/2021/05/26/announcing-a-change-in-records-management-unc-chapel-hill-now-using-the-unc-system-records-schedule/>

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| Records Retention & Disposal Policy |
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Retired - The content of the policy is duplicated in another policy.