



THE UNIVERSITY  
of NORTH CAROLINA  
at CHAPEL HILL

OFFICE OF ETHICS EDUCATION AND POLICY MANAGEMENT  
134<sup>1/2</sup> EAST FRANKLIN STREET, SUITE 110  
CAMPUS BOX 4110  
CHAPEL HILL, NC 27599-4110  
T: 919-445-8364

**Policy Review Committee Meeting  
Toy Lounge, Dey Hall  
Thursday, February 23, 2017  
10:00-11:30 am**

***Meeting's Goals:***

- Approve Revised Policy Review Committee Charter Language
- Establish Committee Processes for Policy Review
- Review Steps for Transitioning Administrative and Departmental Policies
- Understand Differences in University Policies, Standards and Procedures

1. Opening and Introductions (10 minutes) 10:00 – 10:10 am
  
  2. Discussion Forum 10:10 – 11:30 am
    - a. Committee Processes (30 minutes)
      - i. Committee Charter
      - ii. Temporary and Permanent Platforms for Policy Review
      - iii. Policy Review Form
      - iv. Policy Review Process Flow
      - v. Glossary
    - b. Policy Management Priorities (30 minutes)
      - i. Transitioning Administrative Policies to University Policies
      - ii. Transitioning Departmental Policies to Unit Policies
      - iii. Policies in Process
    - c. Review Policy, Standards, and Procedure Distinctions (20 minutes)
  
  3. Close 11:30 am
- Next Policy Review Committee Meeting: Thursday, March 30th, 10 - 11:30 am